

## Appendix 1

### SCHEDULE OF APPLICATIONS FOR THE USE OF THE CITY HALL AND THE PROVISION OF HOSPITALITY

Organisation / Body	Event / Date – Number of Delegates / Guests	Request	Comments	Recommendation
Institute of Career Guidance	Annual Conference 3 <sup>rd</sup> November, 2010 Approximately 75 attending	The use of the City Hall and the provision of hospitality in the form of a finger buffet reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city.  This event would contribute to the Council's Key Themes of 'City Leadership - strong, fair, together' and 'Better opportunities for success across the city'.	The use of Belfast Castle and the provision of hospitality in the form of finger buffet reception.  Approximate cost £1,050
British Standards Institution	Innovation and Investment Conference 9 <sup>th</sup> November, 2010 Approximately 150 attending	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city.  This event would contribute to the Council's Key Themes of 'City Leadership - strong, fair, together' and 'Better opportunities for success across the city'.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks.  Approximate cost £500
Northern Ireland Tourist Board	Irish Tour Operators' Association Annual General Meeting 5 <sup>th</sup> February, 2011 Approximately 120 attending	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city.  This event would contribute to the Council's Key Themes of 'City Leadership - strong, fair, together' and 'Better opportunities for success across the city'.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks.  Approximate cost £480
University of Ulster	International Conference on Sustainable Energy Storage 23 <sup>rd</sup> February, 2011 Approximately 300 attending	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city.  This event would contribute to the Council's Key Themes of 'City Leadership - strong, fair, together', 'Better care for Belfast's environment' and 'Better opportunities for success across the city'.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks.  Approximate cost £500
University of Ulster	Council of Professors and Heads of Computing Annual Conference 18 <sup>th</sup> April, 2011	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city.  This event would contribute to the Council's Key Themes of 'City Leadership - strong, fair, together' and 'Better	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks.  Approximate cost £320

	Approximately 80 attending		opportunities for success across the city’.	
Royal College of Nursing	Education Forum International Conference 16 <sup>th</sup> June, 2011 Approximately 300 attending	The use of the City Hall and the provision of hospitality in the form of drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city. This event would contribute to the Council’s Key Themes of ‘City Leadership - strong, fair, together’ and ‘Better opportunities for success across the city’.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks. Approximate cost £500
Queen’s University Belfast	15 <sup>th</sup> International Conference on Thinking 20 <sup>th</sup> June, 2011 Approximately 500 attending	The use of the City Hall and the provision of hospitality in the form of drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city. This event would contribute to the Council’s Key Themes of ‘City Leadership - strong, fair, together’ and ‘Better opportunities for success across the city’.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks. Approximate cost £500
Neuro-anaesthesia Society	Annual Scientific Meeting 10 <sup>th</sup> May, 2012 Approximately 130 attending	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	Delegates will be staying in accommodation in Belfast and the conference will take place within the city. This event would contribute to the Council’s Key Theme of ‘City Leadership - strong, fair, together’.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks. Approximate cost £500
Irish Association of Funeral Directors	The Association of Funeral Directors Convention 2012 22 <sup>nd</sup> June, 2012 Approximately 200 attending	The use of the City Hall and the provision of hospitality in the form of a pre-dinner drinks reception.	A significant element of the conference programme will be taking place within the city. This event would contribute to the Council’s Key Themes of ‘City Leadership - strong, fair, together’ and ‘Better Services – listening and delivering’.	The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks. Approximate cost £500
Allergy NI	Launch of Allergy Awareness Week 13 <sup>th</sup> September, 2010 Approximately 50 attending	The use of the City Hall and the provision of hospitality in the form of tea/coffee.	This event will launch Allergy Awareness Week and seeks to raise the profile of allergies and the support provided by Allergy NI. The event aims to inform the public about the relevant issues in respect of allergic disease and how they can gain the necessary support.  It is estimated that currently within Northern Ireland 180,000 children and 400,000 adults are affected by an allergy, some more severe than others.  This event would contribute	The use of the City Hall and the provision of hospitality in the form of tea/coffee. Approximate cost £75

			to the Council's Key Themes of 'City Leadership - strong, fair, together' and 'Better support for people and communities'.	
Association for Real Change and the Skyway Group	<p>Launch of the 'It's my Life' DVD</p> <p>30<sup>th</sup> September, 2010</p> <p>Approximately 100 attending</p>	The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits.	<p>This event will launch a DVD which will promote the importance of including people with a learning disability in all aspects of policy formation and decision-making. The event will also seek to demonstrate that managers and policy makers can effectively listen to people with a learning disability and involve them in service delivery at all levels.</p> <p>This event would contribute to the Council's Key Themes of 'City Leadership - strong, fair, together' and 'Better support for people and communities'.</p>	<p>The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits.</p> <p>Approximate cost £250</p>
Constructing Excellence in Northern Ireland	<p>Launch of the Constructing Excellence NI 2010 Demonstration Project Programme</p> <p>21<sup>st</sup> October, 2010</p> <p>Approximately 100 attending</p>	The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits.	<p>This event will launch the 2010 Demonstration Project programme which aims to promote best practice in the built environment sector and to improve construction standards.</p> <p>Constructing Excellence in Northern Ireland has a working relationship with the Council and three of the four 2009 projects were based in Belfast, namely, The Obel Tower, the Royal Victoria Hospital Critical Care Facility and the numerous new schools projects being delivered under the Belfast Education and Library Board's £300 million Strategic Partnering Framework.</p> <p>This event would contribute to the Council's Key Themes of 'City Leadership – Strong, Fair, Together', 'Better opportunities for success across the city' and 'Better care for Belfast's environment'.</p>	<p>The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits.</p> <p>Approximate cost £250</p>
Lyric Theatre	<p>Launch of the first new season</p> <p>23<sup>rd</sup> November, 2010</p> <p>Approximately 250 attending</p>	The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits.	<p>This event will launch the brand new season of shows and events which will take place within the theatre. The event seeks to demonstrate the 'Lyric's' continued commitment to arts and culture across the city and beyond.</p> <p>Belfast City Council has a</p>	<p>The use of the City Hall and the provision of hospitality in the form of tea/coffee and biscuits.</p> <p>Approximate cost £625</p>

			<p>close working relationship with the Lyric Theatre and has played a major role in the rebuild of the theatre both in terms of funding and support.</p> <p>This event would contribute to the Council's Key Themes of 'City Leadership – Strong, Fair, Together' and 'Better opportunities for success across the city'.</p>	
JCI Belfast (Formerly the Junior Chamber)	<p>JCI Belfast Presidential and Civic Awards 2010</p> <p>4<sup>th</sup> December, 2010</p> <p>Approximately 50 attending</p>	The use of the City Hall and the provision of hospitality in the form of a pre-event drinks reception.	<p>This event seeks to recognise those members of JCI Belfast who have made a significant contribution to the civic, community, social, environmental and entrepreneurial sectors across the city.</p> <p>This event would contribute to the Council's Key Theme of 'City Leadership - strong, fair, together' and 'Better opportunities for success across the city'.</p>	<p>The use of the City Hall and the provision of hospitality in the form of red/white wine and soft drinks.</p> <p>Approximate cost £200</p>
Health and Social Care Board	<p>Regional Social Work Awards Ceremony</p> <p>25<sup>th</sup> February, 2011</p> <p>Approximately 200 attending</p>	The use of the City Hall	<p>These awards aim to recognise individual social workers and teams who have demonstrated an outstanding contribution or achievement in their work. The event also seeks to raise the profile of social work as well as providing a platform to recognise best practice.</p> <p>The event meets the Council's Key Themes of 'Better support for people and communities' and 'City Leadership – Strong, Fair, Together'.</p>	The use of the City Hall
Northern Ireland Chamber of Commerce	<p>The Northern Ireland Chamber of Commerce President's Dinner</p> <p>30<sup>th</sup> November, 2010</p> <p>Approximately 400 attending</p>	The use of the City Hall.	<p>The President's Dinner aims to provide a networking opportunity in order to encourage investment and business development opportunities for Belfast and beyond. The event, which will include representatives from both Local and Central Government, also seeks to facilitate discussion on economic and social regeneration.</p> <p>This event would contribute to the Council's Key Theme of 'City Leadership – Strong, Fair, Together' and 'Better opportunities for success across the city'.</p>	The use of the City Hall.